



Family and Children's
Services Niagara

Les Services à la famille
et à l'enfance de Niagara

For more than a century, Family and Children's Services Niagara, the local Children's Aid Society, has provided vital child welfare, family/community support, counselling, foster care and adoption services to residents in the Niagara Region.

Camp Coordinator (2 Positions Available) Camp Administrator (1 Position Available)

(4 month summer contract)

The contract Camp Coordinators and Administrator organizes a summer program connecting children with community recreation/day camp activities to provide a positive summer experience.

Main Duties and Responsibilities:

- Researches and identifies community resources and develops positive relationship with service providers of age-appropriate activities
- Monitors spending and provides budget reports
- Liaises with assigned child protection workers to ensure participation of identified families and provide feedback
- Ability to work in a face paced environment
- Must be organized

Qualifications:

- Minimum one year of post-secondary education: must have been a full-time student in the last year and intend to return to school in the Fall
- Excellent communication skills and professionalism
- Good ability to use MS Office applications (e.g. Word, Excel, etc.)
- Must have a valid G driver's license and be able to supply own vehicle with appropriate liability insurance

*Please apply with your cover letter and resume by **March 22, 2019** to:*

E-mail: humanresources@facsnigara.on.ca

Please include your salary expectations.

We thank all applicants however only those considered for an interview will be contacted.

Preference will be given to candidates who are bilingual in French and English.

Family and Children's Services Niagara is an equal opportunity employer committed to inclusive barrier free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Human Resources Department to ensure your accessibility needs are accommodated through this process.